The Jewish Teen Foundation (JTF) is a program of the Jewish Community Foundation San Diego. JTF was established in 2011. The Jewish Community Foundation is the oldest community foundation in San Diego and holds over $750 million of assets. JCF is committed to supporting San Diego and the Jewish community and instilling these values in future generations.

Since its creation, JTF has become a model for other teen philanthropy programs worldwide. JTF provides an opportunity for Jewish high school students to learn about community needs and nonprofit organizations through a foundation lens. Teens develop professional and leadership skills as well as practical applications of Jewish values. Throughout the year teens will learn about nonprofit grant process, how to evaluate nonprofit programs, how to fundraise effectively and choose how to allocate the funds at the end of the year. In 2022/2023 JTF participants distributed over $31,000 to 6 nonprofit organizations.

This position will include up to 20 hours per month September-May

What You Can Gain from Position

- Learn about San Diego nonprofit landscape and network with local nonprofits
- Build your facilitation/education skills while supporting a group of highly motivated teens
- Develop creative activities to engage teens with philanthropy and leadership development
- Competitive hourly wage with flexible hours (subject to the requirements below)

Functions of a JTF Facilitator will include:

- Co-facilitate JTF program for a group of approximately 40 teens one Sunday per month (dates below) from 3:30 p.m. to 7:30 p.m. in Kearny Mesa area – all curriculum materials will be provided.
- Planning and development of teen program, with flexible schedule set in coordination with the JTF Program Officer

Responsibilities include:

- Meeting with JTF Program Officer to plan sessions-this includes creating engaging activities, educational lessons, and goals for each meeting.
• During meetings, JTF facilitator will assist Program Officer by supervising one of the two cohorts, and leading sessions. Facilitator will help students in their consensus-building process by leading discussions and helping students overcome obstacles to agreement.
• Administrative support in-between program sessions. Duties include communication with students, follow up with nonprofits during Request for grant Proposal process, scheduling interviews with selected nonprofits, fundraising reminders, and check-ins with participants.
• Support Program Officer with other assigned tasks

Skills Preferred

• Desire or experience working with high school students
• Excited to encourage engaging and robust conversations and consensus-building process.
• Experience facilitating work groups a plus
• Interest in Jewish values of *tzedakah* and *tikkun olam*
• Knowledge of Judaism and Jewish life a plus